

CBA - Senate Meeting

Monday 13th July 2015 at 11.00 a.m. in the Boardroom

NOTES

Item	Subject	Notes	Action
1	Welcome	Guests: Mrs Beckwith, Mr Wilson, Ms Allan + Yr 9 students (Joe McGurn; Beth McGeachie; Karime Figha; Nicole Hunter; Jack Difolco).	
2	Apologies	Erin Blount	
3	Presentation of ideas for the Restaurant	<p>Presentation by Y9 students. (T:\Senate\CBA Senate\2014-2015\2015 07 13 Item Rebranding CBA Restaurant.pptx) As part of the recent enrichment day activities, the students came up with ideas to re-brand the restaurant. The group outlined their proposals for giving it a new identity and making it a more comfortable setting for all users. Ideas included:</p> <ul style="list-style-type: none"> • Re name as "The Bistro" • Update the image – new logo, adding colour by painting the pillars, appropriate art work along the back wall, large lettering on the windows/doors as per the Faculties • More TV screens • New staff uniforms <p>The students suggested they could hold fundraising events to help towards the costs.</p> <p>Mr Henrys said he liked the ideas put forward and will do what he can to assist. Some things can be acted on quickly with the current budget available i.e. uniforms. However, the changes to the fabric of the building would be a more lengthy process. He explained that some changes were currently under consideration regarding increasing the size of the restaurant. Also plans are in place to add more colour over coming months throughout the school. Mr Henrys added that whilst it may be possible to paint the pillars; changes to the back wall and additional TV screens etc would involve significant costs, not only to install but also follow up work to maintain. As changes to the size of the restaurant are already being considered, this will impact on some of the suggestions; however, some of the suggestions look good to go. Ms Allan to liaise with Mr Lapsley to discuss uniform costings and pass details to Mr Henrys. Mr Henrys said how impressed he was with the students' presentation and the ideas they had put forward. Whilst Mr Henrys confirmed his approval to the small changes which could take place almost immediately, he is to give further consideration to implementation of any big changes.</p>	<p>Ms Allan and Mr Lapsley to look at costings/uniform.</p> <p>Mr Henrys to give further thought to proposals.</p>
4	Minutes of Meeting – 08/06/2015	<ul style="list-style-type: none"> • Questionnaire – Quality Assurance process - looking to improve and there will be more opportunity for student involvement via Forum. • Fundraising - (Spring Disco event did not go ahead – alternative proposal) – more info later in the meeting. • Budget - (using funds towards enrichment day/trips) – the Senior Leadership Team are currently looking at the process of students accessing trips and hope to improve this for next year. Whilst feedback indicates most students have been happy, some have been less happy due to being unsuccessful in getting a place on their preferred trip/activity. 	
5	Urgent Matters Arising <ul style="list-style-type: none"> • Introduction of new Senate/Forum Coordinator 	Mrs Beckwith in attendance – taking over coordinating the Student Senate and Forums from September 2015.	
6	Student Report Format (new version draft)	<p>Report draft – Mr Wilson circulated a rough draft copy of the revised version for the group to look at and give feedback on the student ideas which have been incorporated.</p> <p>Basic details are as before, however, in comparison to the existing style of Report, the big difference is in section 2. For each individual subject record the following info is included:</p> <ul style="list-style-type: none"> • Target 	

		<ul style="list-style-type: none"> • Attitude to Learning/Behaviour combined • Skills/ Knowledge/Understanding – colour coded and comments: “Consolidating”, “Developing”, “Emerging”. • Progress – also colour coded and comments: “above”, “expected” or “below”. Additional space available to make further positive comments on subject specific action points relevant to the student. <p>At the bottom of the Report 3 gauges to indicate:</p> <ul style="list-style-type: none"> • Attendance level. • Behaviour (number of positive and negative comments) from Eportal. • Progress - overview on whole performance (below; on; above). <p>Student feedback/comments:</p> <ul style="list-style-type: none"> • Concerned this would create a lot of work/writing, therefore would this reduce the number of reports during the year? Mr Wilson explained that the comments would be from a “drop down list” and be subject linked. • Use of Buzz words – more descriptive/colour coded. (explanation sheet required) • Predicted GCSE grades to be included from Y7 onwards to show if student is achieving target (on track/ above/ below) <p>Mr Wilson to take comments away and re- draft for final approval.</p>															
7	<p>Sub Committees (Updates)</p> <ul style="list-style-type: none"> • Restaurant (E Robertson) • Site/Facilities (tbc) • Fundraising (T Robertson) • Curriculum/Teaching & Learning (tbc) • Sports Council (E Turner) • Eco Club (Rebecca Sawford) 	<ul style="list-style-type: none"> • Fundraising <ul style="list-style-type: none"> ○ More committee members welcome. ○ Update regarding the Football Tournament being arranged with the £500 budget available (to purchase new kit/trophies). Will take place in Sept with new Year 7 and 8, 9. <p>Mrs Hurcombe thanked Tyler for her Fundraising efforts this year which had proved to be very successful.</p>															
8	Budget	<p>Budget – Suggestions on what to put the Senate funds towards:</p> <ul style="list-style-type: none"> • Use towards the Bistro Uniform • 6th form murals – students felt that the images around the school need updating to show some current students. <p>Mr Henrys explained that this was already being considered within the site budget available and that it was not necessary for the Senate budget to be used for this.</p> <ul style="list-style-type: none"> • Annual photos of New Year 7 students could be displayed <p>It was agreed to use the money towards the cost of new Bistro Staff Uniforms.</p>															
9	<p>Year Group Items:</p> <table border="1"> <tr> <td>7</td> <td>Chewing Gum - consequences</td> </tr> <tr> <td>8</td> <td>Access to area outside the restaurant</td> </tr> <tr> <td>9</td> <td>Students’ nomination/vote for “Student of the Year”</td> </tr> <tr> <td>10</td> <td>Hot Weather – access to outside/portable fans in class</td> </tr> <tr> <td>11</td> <td>- (Left)</td> </tr> <tr> <td>6F</td> <td>No item put forward</td> </tr> <tr> <td>Unit</td> <td>New Sports Equipment for PE</td> </tr> </table>	7	Chewing Gum - consequences	8	Access to area outside the restaurant	9	Students’ nomination/vote for “Student of the Year”	10	Hot Weather – access to outside/portable fans in class	11	- (Left)	6F	No item put forward	Unit	New Sports Equipment for PE	<ul style="list-style-type: none"> • Yr 7 – Report for chewing gum – levels: 1 = warning; 2 = phone call home and if caught more often Level 3: put on Report. Priority for next year is to address this issue which is ongoing. It is extremely costly to the Academy – to clean / repair the damage caused etc – costs around £40,000 p.a. Significant funds would be available for more resources to be purchased. Students need to be aware. Mr Henrys said he would look at consequences to fit in with the Academy behaviour procedures. • Yr 8 – Outside access. Mr Henrys confirmed that this is available when the weather is good. When the doors are left open at the end of the mall, if students want to use the patio area during breaks they can do so. • Yr 9 – Student nomination for Student of the Year. Mrs Duggan is the coordinator for the Student Annual Awards Celebration and Mr Henrys agreed to speak to her to discuss this suggestion further. • Y10 – Fans in classrooms. Mr Henrys explained that this was a H&S issue. When it is hot, the site staff open all doors/windows at 6 a.m. before students arrive, to cool the building down. Mr Henrys explained that we would continue with the current arrangements that students will be allowed to remove tie/blazer during hot weather. • Y11 – Students have left. • 6th Form – Joe explained that having done some research, it is possible to save the Academy significant costs with Printing. Research shows that we can make massive savings by changing the Font we use in school. Mr Henrys thanked Joe and agreed to speak 	<p>Mr Henrys to review behaviour procedures.</p> <p>Mr Henrys to discuss with Mrs Duggan.</p> <p>Joe Folan to forward details of the research to Mr Henrys.</p>
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		to ICT. We are currently reviewing our printing costs (particularly colour / black & white). Our current Printer contract was recently renewed and we have 18 months to give us time to investigate updating our equipment. Joe to send details of his research to Mr Henrys.	
10	PCSO update	<p>Congratulations to CBA following the recent County Schools Challenge. It was CBA's 1st entry and the students achieved one of the top 4 prizes. Alex informed the students that there would be the usual summer patrols taking place "Summer Safe" - police working with the fire service. Warnings have been issued regarding "drowning" – remind peers to be careful at local water holes/open water.</p> <p>More competitions will be taking place next year – further details will follow in due course.</p> <p>Alex informed the students that pending his replacement PCSO being put in post he will continue to work with CBA as much as possible.</p>	
11	Thank you	<p>Mrs Hurcombe and Mr Henrys both thanked the Senate for their work this last year. It has been a very productive Senate this year and a huge contribution has been made from the students. Mrs Beckwith is taking over as coordinator for the Senate and Student Forums for next year and information on the processes for elections will be available early in the new term.</p> <p>Mr Henrys informed the Senate of some changes in the Senior Leadership Team structure for the next academic year:</p> <ul style="list-style-type: none"> • Mrs Beckwith will be part of the SLT for next year. • Mrs Duggan will be Associate Principal and will be taking on more of the CBA Principal's role. • Mr Henrys, as Executive Principal, will be working more with some of the other BW Trust schools (Kettering Science Academy and Corby Technical School). <p>Mr Henrys finished by thanking the Senate Representatives and saying that many areas have been improved across the Academy and much of this is a reflection of the quality of contribution from the Senate members.</p>	
	Date of next meeting	To be arranged in the next Academic Year	

Committee Members 2014-15:

<p>Year 7 (JOCE) Lola Zukhurova ✓ Karolina Kontor X</p>	<p>Year 8 (RACA) Matus Mikulanin ✓ Chloe Saunders ✓</p>	<p>Year 9 (DAHR) Louie Anderson ✓ Brogan Butler ✓</p>
<p>Year 10 (NEPR) Heather Muir X Eryn Blount X</p>	<p>Year 11 (WIMC) Rutendo Msonza X (Left) Ricardo Rodrigues X (Left)</p>	<p>6th Form (KIIS) Rachel Sheen Y12 ✓ Kristien Warren Y12 ✓</p>
<p>DSP (VIOS) Chloe Clark X Nickie Binder X</p>	<p>Other Members (Non-Voting): (Head Girl) April Atkin ✓ (Head Boy) Joseph Folan ✓ Alex Franklin (PCSO) ✓ Mr J Henrys (Principal) ✓ Mrs R Hurcombe (Vice Principal) ✓ Mrs K Byrne (Note taker) ✓</p>	<p>Sub Committee Reps/Guests Tyler Robertson ✓ Rebecca Sawford X Erica Turner X Eloise Robertson X</p> <p>Guests: Mr P Wilson ✓ Miss A Beckwith ✓ Ms A Allan (+ 5 students) ✓</p>