

## CBA - Senate Meeting

**Monday 14<sup>th</sup> July 2014 at 13:45 in the Boardroom**

### NOTES

Item	Subject	Notes	Action
1	Welcome/Apologies	Rebecca Cunningham representing Evie Anderson (Year 7) Aaron Cox representing the DSP	
	Notes from last meeting (02/06/2014)	Students agreed notes from the last meeting - no matters arising from them apart from: <ul style="list-style-type: none"> <li>Behaviour on the buses – Mr Segalini was due to attend today’s meeting to talk about the operation “behind the scenes” but was unable to attend due to being away on a school residential. Agreed to invite him to the first meeting next term.</li> </ul>	Invite Mr Segalini to next meeting.
2	Urgent Matters arising <ul style="list-style-type: none"> <li>Introduction R Hurcombe</li> <li>Thanks</li> </ul>	Ms Isaksen introduced Ms Hurcombe who will be taking over as the Senate coordinator from next September.  Samantha Gibson said she would be leaving CBA at the end of term and Ms Isaksen agreed to speak to her Tutor to arrange for Sam to share experiences as the DSP Senate Representative with her classmates before she leaves.  Ms Isaksen asked the Senate Representatives to please hand in their Senate ties over the next day or so – to be taken to Room ML8 where students would receive chocolate as a thank you for their efforts this year.	Ms Isaksen to speak to Miss Osborne.
3	PCSO	-	
4	Sub Committees <ul style="list-style-type: none"> <li>Restaurant (Charlie Bell)</li> <li>Site/Facilities (Marko Gudz)</li> <li>Fundraising (Ellie Mae Moore)</li> <li>Curriculum/Teaching &amp; Learning (Andila Chiwuta)</li> <li>Sports Council (Erica Turner)</li> <li>Eco Club (Rebecca Sawford)</li> </ul>	Ms Isaksen explained that the Committee meetings were chaired by Year 13 students who have now left. <ul style="list-style-type: none"> <li>Fundraising – Parents in Partnership are working with Ms Callender.</li> <li>Sports Council; Erica keen to continue.</li> <li>Eco Club – new group being set up. Some student names have now come forward. Committee to be launched in September. Will be overseen by Dr Causey and Donna Coleman.</li> </ul>	
5	Area Board	Ms Isaksen that following enquiries the representative that we had been liaising with regards to the Area Board has now left and we need to establish new link. There is a possibility that Alex Franklin will be able to assist with this. Ms Isaksen will pass contact details on to Ms Hurcombe when	

		established.																	
6	<table border="1"> <tr> <td colspan="2">Year Group Items:</td> </tr> <tr> <td>7</td> <td>Fundraising opportunities</td> </tr> <tr> <td>8</td> <td>Some staff attitudes towards students</td> </tr> <tr> <td>9</td> <td>Tutor Time programme</td> </tr> <tr> <td>10</td> <td>New format Plasma Screens</td> </tr> <tr> <td>11</td> <td>-</td> </tr> <tr> <td>6F</td> <td>-</td> </tr> <tr> <td>DSP</td> <td>Size/location of lockers</td> </tr> </table>	Year Group Items:		7	Fundraising opportunities	8	Some staff attitudes towards students	9	Tutor Time programme	10	New format Plasma Screens	11	-	6F	-	DSP	Size/location of lockers	<ul style="list-style-type: none"> <li>Y7 - Suggestion made about having a "fundraising week" – focus on a different charity each day. Activities to be agreed. Forum reps to approach the Fundraising committee about this proposal in the first place.</li> <li>Y8 – students feel that occasionally some staff do not give students enough encouragement, do not get feedback on improving work and how to move up to the next level. Mr Henrys explained that every year as part of the CBA Development Plan, the Academy set 4 focus areas to improve on and that this has been identified as one of those areas that can be developed and improved on over the next year. Mr Henrys is to launch "Methods used to feedback to students" to the Management Group meeting later today. Everyone to think about what could be done and feed suggestions back to the Teaching &amp; Learning sub-committee.</li> <li>Y9 – During Tutor Time currently just do work sheets. Students would like more discussion. Meeting TBA with reps from the senate and Ms Callender/Ms Tomlin to discuss further - Student input into topics.</li> <li>Y10 –TV Screens - look nice but screens too small to see and difficult to keep to time. All agreed. Mr Henrys explained that the IT staff have purchased a new computer programme and this has been trialled over recent months. He said that now we have an understanding of how the software operates we can improve all aspects. To work on this over the holidays to improve things like: Text, size of clock, meal rotas. In Sept will see what new display looks like and students to feedback to next Senate.</li> <li>DSP – Student lockers location/size. Students explained that they find it difficult to access their lockers at the start and end of the day due to it being extremely busy. Mr Henrys said that whilst we can look at moving some lockers to make access easier, it would however be difficult to have larger ones due to the space available to put them. Mr Henrys said that the small lockers are effective to prevent students leaving things in them and work well to ensure</li> </ul>	<p>Ms Isaksen to arrange for Ms Callender/Ms Tomlin to meet with Senate members.</p> <p>Email to be sent to Mrs Allen ref allocation of Lockers (KABY)</p>
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		that students have access to the items they need in school.	
7	Budget	Ms Isaksen confirmed with the group that it had been agreed at the last meeting to put funds towards the ECO club.	
	AOB	Megan Hogg presented a gift to Ms Isaksen on behalf of the group as a small token of their appreciation for her support with the Senate. Ms Isaksen thanked the group for all their input this year. She went on to ask that the Forum Reps go back to their Forum Groups to encourage their peers to get involved with the various committees as these groups are open to the whole student body, not just Senate/Forum Reps.	
	Date of next meeting	<b>TBA</b>	

### Committee Members 2013-14:

<b>Year 7 (JOCE)</b> Evie Anderson X Chloe Baker ✓ Rebecca Cunningham ✓	<b>Year 8 (DAHR)</b> Tijana Karan X Rebecca Sawford ✓	<b>Year 9 (WIGO)</b> Ross Dick ✓ Erin McIlvaney ✓
<b>Year 10 (LOCO)</b> Jordan Riddell ✓	<b>Year 11 (ALAL)</b> Roisin Curran X Tara Leggett X Harrison Tomkins X	<b>6<sup>th</sup> Form (KIIS)</b> Kia Hardingham X Jake Lewis X
<b>DSP (VIOS)</b> Samantha Gibson ✓ Tanaka Nhau X Aaron Cox ✓	<b>Other Members (Non-Voting):</b> (Head Girl) Megan Hogg ✓ (Head Boy) Josh Cresswell X (Deputy Head Girl) Daniella Ewen X (Deputy Head Boy) Bradley Thompson X (Sub Cmte Reps): Charlie Bell X Marko Gudz X Ellie Mae Moore X Andile Chiwuta X Erica Turner X Alex Franklin (PCSO) X Mr J Henrys (Principal) ✓ Ms K Isaksen (Head of 6 <sup>th</sup> Form) ✓ Mrs K Byrne (Note taker) ✓	<b>Guests</b> Ms Hurcombe ✓