

Appeals

Information for Parents

If, once you have received notification from the Local Authority, your child has been unsuccessful in obtaining a place at Corby Business Academy, you are entitled to appeal that decision. If you wish to appeal, please contact Mrs K Byrne on 01536 303120 (Direct Line: 01536 303134) or by email to: kbyrne@corbybusinessacademy.org who will forward the relevant appeals documentation to you.

Please note that the following timetable will apply for the appeals process for Year 7, September 2015 entry, and for all in-year admissions as defined below:

Corby Business Academy appeals timetable for Applications concerning entry into Year 7 for September 2015:

Monday March 2nd 2015	Offer Day
Wednesday April 15th 2015	Deadline for Parents to lodge written Appeal with Karen Byrne at Corby Business Academy
Wednesday May 6th 2015	Deadline for Parents to be notified of the date and arrangements for the Appeal Hearing
	Deadline for the Academy to supply the Clerk of the Independent Appeals Panel with all relevant documentation needed to conduct the Appeals Hearing
	Deadline for the Clerk to send Appeal Papers to the Panel and relevant Parties
Wednesday May 13th 2015	Deadline for any further evidence from the Academy or from Parents that was not sent with the original Appeal, to be submitted to the Clerk of the Independent Appeals Panel
Wednesday May 20th 2015 Thursday May 21st 2015	Appeal Hearings at the Holiday Inn, Geddington Road, Corby, Northamptonshire, NN18 8ET
Thursday June 4th 2015 (5 school days after the last appeal)	Deadline for Decision Letters to be sent by the Clerk to Parents

Appeals concerning Late Applications for Year 7

These Appeals concern Applications for Year 7 submitted to the Local Authority before the first day of the School Term of the Admission Year (Year 7), **Thursday September 3rd 2015** where a determination relating to the Application is not made by the Local Authority on or before the Offer day of March 2nd 2015. Appeals for Late Applications will be heard, where possible, within the main Appeal Hearing Date(s) of 20th / 21st May 2015 or within 30 school days of the Appeal being lodged.

Appeals for In-Year Applications

These Appeals concern Applications for a place in Year 7 made after the first day of the School Term for Year 7 in 2015 – **Thursday September 3rd 2015**. It also concerns applications for a school place in all other Year Groups. Appeals for In-Year applications will be heard within 30 school days of the Appeal being lodged.

Further Appeals

Appellants do not have the right to a second appeal in respect of the Academy for the same academic year unless, in exceptional circumstances, the Academy has accepted a second application from the appellant because of a significant and material change in the circumstances of the parent, child or Academy but still refused admission. Appellants may apply for a place in the Academy in respect of a later academic year and have a further right of appeal if that application is unsuccessful.