

CBA - Senate Meeting

Monday 2nd December 2013 at 13:45 in the Boardroom

NOTES

Item	Subject	Notes	Action
1	Welcome/Apologies	<p><i>Not present/Apologies:</i></p> <ul style="list-style-type: none"> • Y8 Tijana Karan • 6Form – Jake Lewis • The Unit – Samantha Gibson/Tanaka Nhau • Head Boy/Head Girl – Josh Cresswell/Barbara Silva 	KIIS to follow up non attendance.
2	Urgent Matters arising	The meeting to be chaired by Bradley Thompson (Deputy Head Boy)	
3	PCSO	<p>Thanks for invite to the meeting and Alex confirmed he would try to attend meetings regularly. Wanted to bring to attention of the group:</p> <ul style="list-style-type: none"> • Recently there has been a spate of bike thefts (worth around £20k). Be aware that at this time of year in particular may be offered items for sale which could be stolen. • Immobilize Website – reminder to be sent out by Alex for information. • “Distraction” publicity for Road Awareness week. Pro-forma/Leaflet to be scanned and displayed on screens. Prizes to be awarded. • Also running in New Year – Citizenship event “County Schools Challenge” for Yrs 8 and 9. To also involve the Business Dept. This is a “Dragons’ Den” type event for schools with the Final being held in Kettering. The theme this time is “Alcohol Fuelled Violence”. 	
4	<p>Sub Committees</p> <ul style="list-style-type: none"> • Restaurant (Charlie Bell) • Site/Facilities (Marko Gudz) • Fundraising (Ellie Mae Moore) • Curriculum/Teaching & Learning (Andile Chiwuta) • Sports Council (Erica Turner) 	<p>Restaurant – no items. Charlie not in attendance.</p> <p>Site/Facilities - throwing items into bushes – not being cleared. Also issue with securing of computer cables and the holes in floors (covers missing from power/network sockets).</p> <p>Fundraising – 19 Dec has been designated for CinN fundraising, spread the word: Will have mufti, cake sale and raffle. There will also be several stalls selling goods (similar to the Young Enterprise sales that take place during the year) These will include The Unit, Young Enterprise and the Prom committee – stalls will include a photo booth. JOHE explained the reasoning for moving the CinN fundraising day was due to exams taking place and these took priority. It was considered more appropriate to move event to last day of term so CBA could do a “proper job” and everyone could get really involved.</p> <p>Curriculum – KIIS put item forward on behalf of Andile who was not in attendance. Use of the Chrome books issued to the 6 Form. Agreed to look at getting the most out of them/to support in lessons and that training was in the pipeline. JOHE suggested that a couple of chrome books be issued to 6 Form teachers to use in lessons. Chrome Book shown to Alex and JOHE explained that it was similar to a Mini laptop but that all the software was</p>	JOHE to follow up.

		<p>held on network not on the computer. These were purchased on behalf of the 6 Form students (CBA subsidised cost with the student paying £100 towards). Alex asked if the Academy used ipads as recently there had been a theft from a school where several were taken. JOHE said CBA did not have a supply of ipads. Alex to check security options for us. JOHE said that CBA hopes to roll out opportunity again this year but was budget dependent.</p> <p>Sports Council – Erica advised that the committee were in the process of looking at improvements for the Body & Mind room. Details should soon be available for JOHE to consider. Also question was asked about Sports bottles specifically for A level/Btec group for use during outside lessons. JOHE asked Erica to look at pricing for a “CBA” bottle and get proposal to him for consideration.</p> <p>Presentation Evening proposal – Erica to speak to AMHA and arrange a meeting with JOHE early in the New Year to discuss.</p>															
5	Area/Shadow Board	<p>Shadow Board no longer in existence. Going forward to only include Area Board as an Agenda item. For the new members of the group, Bradley (as an existing member of the Senate who has attended Area board meetings in the past) explained about the group: They meet in Northampton and discuss topics that are relevant to the local community e.g. crime, medical provision etc and it is an opportunity to voice your opinions. Reps are welcome to attend. Transport is provided to/from the meetings. KIIS to circulate dates of future meetings as they are announced.</p>	<p>KABY to update Agenda template</p> <p>KIIS to circulate meeting dates</p>														
	<p>Year Group Items:</p> <table border="1"> <tr> <td>7</td> <td>Vending machine with healthy food option</td> </tr> <tr> <td>8</td> <td>Paper recycling</td> </tr> <tr> <td>9</td> <td>Access to drinking water</td> </tr> <tr> <td>10</td> <td>Restaurant rota – early breakfast/late lunch issue</td> </tr> <tr> <td>11</td> <td>Restaurant – Suggestion box/Calorie count</td> </tr> <tr> <td>6F</td> <td>Work Planners/subject support/deadlines etc</td> </tr> <tr> <td>DSP</td> <td>Restaurant – queue/lack of seating</td> </tr> </table>	7	Vending machine with healthy food option	8	Paper recycling	9	Access to drinking water	10	Restaurant rota – early breakfast/late lunch issue	11	Restaurant – Suggestion box/Calorie count	6F	Work Planners/subject support/deadlines etc	DSP	Restaurant – queue/lack of seating	<p>Y7 Vending machine/healthy foods. Healthy choice is available in the restaurant and if a vending machine to be installed need to look at impact such as location, queues and access to. JOHE suggested this should be taken to the Restaurant Committee to discuss with Mr Lapsley to look at logistics, practicality etc.</p> <p>Y8 Recycling. JOHE fully appreciates that more should be done to be “greener” but that it is very difficult at the moment due to costs. As a business it would cost the Academy between £15,000/20,000 p a for additional refuse collections. JOHE suggested that CBA investigate with local business leaders and KIIS to meet with students to discuss approach to the local council.</p> <p>Y9 Drinking water – students mentioned the fact that occasionally fountains are turned off and that they were not allowed out of lessons for a drink. JOHE said that the fountains should not be switched off unless there is a problem with the unit and he would speak to SITE about this. JOHE reiterated that students were not allowed out of lessons unless medical reasons dictate.</p> <p>Y10 Early breakfast/late lunch and vice-versa. JOHE understood the issue and said that recently the rota had been changed to try to address this problem. JOHE to speak to LOSM again to see if further changes could be made to the Rota to improve further.</p> <p>Y11 – calorie count on meals/sandwiches etc as students</p>	<p>Y7 to take to Restaurant Committee Rep</p> <p>KIIS to meet with Y8 to discuss approaching the Council</p> <p>JOHE to speak to SITE ref drinking fountains</p> <p>JOHE to see if LOSM can improve rota timings</p> <p>KIIS to feedback</p>
7	Vending machine with healthy food option																
8	Paper recycling																
9	Access to drinking water																
10	Restaurant rota – early breakfast/late lunch issue																
11	Restaurant – Suggestion box/Calorie count																
6F	Work Planners/subject support/deadlines etc																
DSP	Restaurant – queue/lack of seating																

		<p>want to know what they are eating. KIIS understood and agreed important that know what food intake is but asked if they could foresee any problems and if there was a better way for this to be addressed. Students said if items were individually coded the queues would be longer, some students would obsess about their food intake. It was suggested that possibly food groups could be colour coded (RAG) so easily identifiable. KIIS to take feedback to Charlie (Restaurant Committee Rep) to go back to C Lapsley to discuss.</p> <p>6 Form - students discussed the idea of planners to help organise their time. It was discussed that these are quite dated and that the chrome books may have an app that could be used. KIIS investigating.</p> <p>Sixth formers also brought up that they do not feel they are getting enough support outside of lessons. This was an issue for A-Levels generally but also the GCSE re-sit groups.</p>	<p>to Restaurant Committee</p> <p>JOHE to discuss at SMT</p>
	Budget	<p>KIIS made the group aware that the Academy would allocate a sum of money to the Senate to use towards a project(s) that would be of benefit to the whole school. Last year the Senate voted and agreed to donate their budget towards the bus shelter. JOHE confirmed that the amount of the budget would be confirmed (anticipated to be around £1,500/2,000).</p>	JOHE to allocate Budget
		<p>AOB</p> <p>Alex informed the group that recently some CBA students attended a domestic violence project at the "sun flower centre". There was a poem reading and the event was very well received. Local MP Mr Sawford thanked CBA students for their input in making the event a success.</p> <p>IT help desk – help with technology/equipment issues.</p>	
		Date of next meeting - 3 rd February 2014	

Attendance:

<p>Year 7 (JOCE) Evie Anderson ✓ Chloe Baker ✓</p>	<p>Year 8 (DAHR) Tijana Karan X Rebecca Sawford ✓</p>	<p>Year 9 (WIGO) Ross Dick ✓ Erin McIlvaney ✓</p>
<p>Year 10 (LOCO) Jordan Riddell ✓</p>	<p>Year 11 (ALAL) Roisin Curran ✓ Tara Leggett ✓ Harrison Tomkins ✓</p>	<p>6th Form (KIIS) Kia Hardingham ✓ Jake Lewis X</p>
<p>DSP (VIOS) Samantha Gibson X Tanaka Nhau X</p>	<p>Other Members (Non-Voting): (Head Girl) Barbara Silva X (Head Boy) Josh Cresswell X (Deputy Head Boy) Bradley Thompson ✓ (CHAIR) (Sub Cmte Reps: Charlie Bell X Marko Gudz ✓ Ellie Mae Moore X Andile Chiwuta X Alex Franklin (PCSO) ✓ Mr J Henrys (Principal) ✓ Mrs K Isaksen (Head of 6th Form) ✓ Mrs K Byrne (Note taker) ✓</p>	<p>Guests</p>