

CBA - Senate Meeting

Monday 26th January 2015 at 11.00 a.m. in the Boardroom

NOTES

Item	Subject	Notes	Action
1	Welcome	April Atkin – Chair.	
2	Apologies	Eryn Blount, Alex Franklin, Rebecca Sawford, Erica Turner, Mr Henrys (Late)	
3	Minutes of Meeting – 24/11/2014	<p>The Chair went through the Notes of the last meeting for feedback and to see if any action required.</p> <ul style="list-style-type: none"> • Head Boy/Girl – badges being worn so they can be identified. Meet /Greet students in the morning and Drop-In sessions being set up – dates to follow. Also Head Boy/Girl email accounts have been set up. • Benches – being looked into (when weather improves). • Removal of Salt – Restaurant Sub Committee update to follow. • Food Pricing (FSM - Free School Meal allowance) - The Trust provides funding to support the cost of breakfast/ lunch for students in receipt of FSM. • Tuck shop – we must follow the strict guidance • Microwave – H&S plus the costs involved make this prohibitive. • Access to the Sports Fitness suite – facilities are being redeveloped and whilst staffing is not available to support currently – agreed to revisit. • Changing rooms ventilation – part of the whole school system – site staff are looking into this as part of normal checks. <p>Notes agreed.</p>	
4	<p>Urgent Matters Arising</p> <ul style="list-style-type: none"> • Teaching & Learning Sub committee 	<p>Whilst some of the Sub-committees are in place, we still need to set up a group for Curriculum/T&L. This is an opportunity for students to get involved in learning at the Academy. Open up to Forum Reps and Tutor Groups – interested students to contact Mrs Hurcombe. We are currently looking at Feedback on “Marking” across the Academy. Working party to be set up for students to give feedback on this. Important that the Academy has the viewpoint of the students as well as the staff. If anyone is interested please remain at the end of today's to see Mrs Hurcombe. Senate to take this item to Forum Reps so we have two routes of feedback i.e. from forums as a whole plus the working party group. We are also looking to draft up a student version of the bullying policy – anyone interested please let Mrs Hurcombe know.</p>	<p>Students interested to see Mrs Hurcombe.</p> <p>Take items to Forum groups.</p>
5	<p>Sub Committees</p> <ul style="list-style-type: none"> • Restaurant (tbc) • Site/Facilities (tbc) • Fundraising (Tyler Robertson) • Curriculum/Teaching & Learning (tbc) • Sports Council (Erica Turner) • Eco Club (Rebecca Sawford) 	<ul style="list-style-type: none"> • Restaurant: Meeting tba with C Lapsley who will explain the pricing structure/assist students to understand the various options. • Site/Facilities: No update • Fundraising: Easter-Egg Hunt proposal to be taken to SMT (Y7/Y8) – Active event (in and out of school). The 3 chosen charities – Kettering General Hospital, Save the Children and Children in Need have benefitted from the total of £1,053 raised – a big 	<p>Mrs Hurcombe to take proposal to SMT on Wed night.</p>

		<p>thank you to all the students involved.</p> <ul style="list-style-type: none"> • Curriculum/Teaching & learning: No update • Sports Council: No update • Eco Club: No update 															
6	Budget	<p>The group were asked if they had any proposals on what they could put the Senate budget towards?</p> <p>6th form – suggested that it be allocated to the Science Dept as there were issues of broken equipment etc. Mr Henrys requested Kristien to make a list of the issues and let him have details. This would then be discussed at the Faculty meeting (Dept budget funds available).</p> <p>All to go back to Forum meetings for further ideas from students of anything they would like to access as a whole school. There is £1,000 available. Mrs Hurcombe said that the Friends of CBA were also fundraising and may be able to support.</p>															
7	<p>Year Group Items:</p> <table border="1"> <tr> <td>7</td> <td>Healthy Tuck Shop – S4</td> </tr> <tr> <td>8</td> <td>-</td> </tr> <tr> <td>9</td> <td>S4 – touch screen technology</td> </tr> <tr> <td>10</td> <td>Points/Rewards system</td> </tr> <tr> <td>11</td> <td>Leavers Assembly</td> </tr> <tr> <td>6F</td> <td>Access to area outside the restaurant</td> </tr> <tr> <td>DSP</td> <td>Individual water bottles</td> </tr> </table>	7	Healthy Tuck Shop – S4	8	-	9	S4 – touch screen technology	10	Points/Rewards system	11	Leavers Assembly	6F	Access to area outside the restaurant	DSP	Individual water bottles	<p>Y7 – Would like the tuck shop back – smoothies, fruit etc. Mr Henrys mentioned he had seen a proposal for a S4 tuck shop last year which he had approved and the students were told to go back to arrange with the restaurant. Mr Henrys confirmed he is happy to go ahead and we will look at staffing. Eloise to raise at the next Restaurant Sub-committee meeting with C Lapsley.</p> <p>Y8 – Printers – when there are problems, students are not always allowed to access in another faculty. (MAIT use BHE). Mr Henrys explained that the ict team are in negotiations with the company the printers are leased from. The contract is due for renewal shortly and we have a repair agreement in place. Mr Henrys asked what kind of problems were being experienced – appears to be mainly jammed paper rather than actual printer breakdown. This is a management issue and Mr Henrys will flag up with ict team.</p> <p>Y9 – Touch screens to book late buses – ease of access in central area. Issues with students being able to log on to the website to book due to computer access and also website crashing. Students said paper register was a better system. Mr Henrys said this would be a step back and agreed to look into the technology option (ipad?) and will feed back to the next meeting. Suggested that this might be something the Senate budget could be used towards?</p> <p>Y10 – rewards system for good attitude etc. The VIVO system was mentioned as an example where students gain points and exchange for prizes at the end of the year. It is a very expensive system and feed-back from other schools that have used it is not good (lots of points required but very small prize choices). Mr Henrys explained that the Academy is having a new computer management system set up in coming months and will look at basing something on this new system.</p> <p>Y11 – All tutor groups would like a longer year group assembly at the end of this year - opportunity for all tutors and students to celebrate their time at CBA. Date</p>	<p>Eloise to speak to Mr Lapsley.</p> <p>Mr Henrys to speak to Mr Hinchliffe.</p> <p>Mr Henrys to look into technology option (ipad).</p> <p>Mr Henrys to look at possible Rewards system being developed within the new MIS system.</p> <p>Mrs Hurcombe to discuss with Miss Callender/SMT.</p>
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		<p>to be agreed with ANCL. To fit in with exams calendar.</p> <p>6th form – Access to the outside area by the Restaurant during spring/summer terms. There was a staffing issue when this was looked at before. Mr Henrys explained that this side of the building was originally to be the main entrance to the Academy with shops and businesses to be located just across from us. Benches have been put in place. Mr Henrys added that whilst he was happy to open this area during lunch times, when the weather is good, this is not to be used as an area for eating and will not be open during breakfast time. As previously it will be screened off from the end of the theatre wall. Also the trailer and mini buses will need to be moved away.</p> <p>The Unit – Water Bottles – request was due to the lack of cups being available. Mr Henrys said that this issue has come up previously but he cannot sanction water bottles. It would be difficult to manage around the school and some students would abuse. However, Mr Henrys has agreed to look at reinvesting in better access to water facilities.</p>	Mr Henrys to speak to Mr Gibb.
8	PCSO	Not in attendance.	
	Date of next meeting - 23rd March 2015		
	AOB	<ul style="list-style-type: none"> • Suggestion that the Senate budget could be used to purchase calculators for MAIT to replace broken stock. Mr Henrys advised the group that 200 new calculators had been ordered from the MAIT budget. Mrs Hurcombe also reminded the group that Friends of CBA also had raised funds which would be available to support projects. • Suggestion with regards to access to drinking water – Mr Henrys to look into providing cup dispensers to be located by the water fountains. • Mrs Hurcombe reminded the group to let her know if anyone would like to be involved in writing a student version of the Bullying Policy. • Mr Henrys apologised for arriving at the meeting late. 	Mr Henrys to speak to Mr Gibb.

Committee Members 2014-15:

Year 7 (JOCE) Lola Zukhurova ✓ Karolina Kontor ✓	Year 8 (RACA) Matus Mikulanin ✓ Chloe Saunders ✓	Year 9 (DAHR) Louie Anderson ✓ Brogan Butler ✓
Year 10 (NEPR) Heather Muir ✓ Eryn Blount X	Year 11 (WIMC) Rutendo Msonza ✓ Ricardo Rodrigues ✓	6th Form (KIIS) Rachel Sheen Y12 ✓ Kristien Warren Y12 ✓
DSP (VIOS) Chloe Clark ✓ Nickie Binder ✓	Other Members (Non-Voting): (Head Girl) April Atkin ✓ (Head Boy) Joseph Folan ✓ Alex Franklin (PCSO) X Mr J Henrys (Principal) ✓ (late) Mrs R Hurcombe (Vice Principal) ✓ Mrs K Byrne (Note taker) ✓	Sub Committee Reps/Guests Tyler Robertson ✓ Rebecca Sawford X Erica Turner X Eloise Robertson ✓