



Corby Business Academy

Address: Academy Way
Gretton Road
Corby
Northamptonshire NN17 5EB

Telephone: 01536 303120

Email: enquiries@corbybusinessacademy.org

Web: www.corbybusinessacademy.org

Executive Principal: John Henrys
Associate Principal: Janet Duggan

February 17

Year 11 Prom – Friday 23rd June 2017

Dear Parent/Carer

The year 11 prom is being held on Friday 23rd of June at The Best Western – Rockingham Forest Hotel.
Please find below further details for the plan of the evening:

- The evening will commence at 7:00pm, carriages at 11:30pm
- Designated area will be provided for parents to witness the arrivals. Please can we ask that parents and families refrain from going beyond the barriers as students arrive in their vehicles
- Red Carpet & Security will be provided
- Non-alcoholic drink on arrival and a buffet will be served at approximately 8:00pm
- Disco
- Awards ceremony

There will be a designated photographer who will be taking photos of the students throughout the evening either as individuals, couples or groups. There will be a viewing station in which students are able to see their photos and purchase them on the night if they wish to do so. Purchase price on the evening for the photos will be discounted; however they are also available to order after the event.

Qualifying for Prom

Just a gentle reminder, that in order for the chance to be offered the option to purchase a ticket for prom, students must meet the minimum expectations listed below. Parents were provided with a letter early in September 2016 regarding these expectations.

"From 5th September 2016 to 26th May 2017 (end of Term 5) students must achieve at least 95% attendance. Please note authorised absences are **NOT** counted in this percentage unless there is a medical reason for which you will have provided evidence, for example a doctor's note. Holidays that are taken without the authorisation of the Associate Principal will also result in automatic exclusion from the Prom. To monitor attendance your child's tutor has access to Progresso where students can check their progress during tutor times.

In addition to the required attendance, students are also monitored for their behaviour. Students who are issued with more than two occasions in 'Isolation' or who have one fixed term exclusion will also be excluded automatically from attending the Prom regardless of their attendance."

Another letter will be sent closer to the event with the prices of the photographs on the night along with the food options on the buffet.

If you have any further queries regarding the evening, please do not hesitate to contact me
sdankmeyer@corbybusinessacademy.org.

Thank you for your support.

Yours faithfully,

Sarah Dankmeyer

Year 11 Director of Learning