



Corby Business Academy

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Associate Principal: Simon Underwood

Tuesday 9th June 2020

Phased return of Year 10 students

Dear Parents and Carers,

I hope that you and your families are well and staying safe in these very difficult times. Thank you for completing our recent survey to confirm whether you will be accepting a place for your child, as we begin to open our Academy for Year 10 students from Monday 15th June 2020.

If you have been allocated a place at Corby Business Academy, individual details for your child will be sent directly to you via email. Please be aware that your child will attend the same day each week for the remainder of Term 6.

While we are very pleased to see students return, safety remains our highest priority and the Academy will look very different to how it did when students were last in during March.

Alongside a range of social distancing guidelines (outlined in the attached document), the Government has confirmed that only a quarter of Year 10 students can attend the Academy each day. This means that Corby Business Academy will have a maximum daily capacity of 50 students. It is therefore imperative that the new measures are clearly understood to ensure the safety of everyone at the Academy.

The Academy day will follow a different format to the usual structure and it is important that everyone follows the new safety guidelines:

Staggered arrival to the Academy	8.20 – 8.40
Session 1	8.40 – 9.40
Break – Sports Hall	9.40 – 10.00
Session 2	10.00 – 11.00
Session 3	11.05 – 12.05
Lunch – Sports Hall	12.05 – 12.45
Session 4	12.45 – 13.45
Staggered exit from the Academy	13.45 – 14.00

The Academy will operate a rota system of different cohorts. You will receive confirmation of the cohort and pod your child has been allocated and when they are expected to attend the Academy.

Year 10 will be taught the core subjects of English, Maths and Science during Session 1, 2 and 3 and will be taught Humanities during Session 4. Each lesson will last 1 hour with a 5 minute gap between lesson 2 and 3 to give the students a rest break, whilst ensuring teachers have time to changeover. Students who do not study Humanities will be taught a Personal Development and life skills lesson.

	Monday Cohort 1	Tuesday Cohort 2	Wednesday Cohort 3	Thursday Cohort 4	Friday
Session 1	English	English	English	English	No Lessons
Session 2	Maths	Maths	Maths	Maths	No Lessons
Session 3	Science	Science	Science	Science	No Lessons
Session 4	Geography or PD*	Geography or PD*	Geography or PD*	Geography or PD*	No Lessons

*Personal Development

Our booking system (using Microsoft Forms) will be open every week on Thursdays and close at midnight. We will need you to indicate **YES** or **NO** and choose your lunch option each week as to whether your child will be attending. The booking form can be accessed here and a reminder will be sent out every week:

<https://www.corbybusinessacademy.org/page/?title=Covid%2D19+Information&pid=773>

In the attached document we have included more detail about how the Academy will re-open. Some of these changes and requirements have been highlighted below, however, the document is comprehensive and should answer any questions you might have. We urge you and your child to read this thoroughly.

Key Changes and Requirements

- If any member of your household displays symptoms of COVID-19, your child must not come into the Academy and we advise that your household follows NHS isolation, testing and track and trace guidelines
- To adhere to social distancing measures, students will be organised into pods. There will be no more than **14** students per pod. Staff will be allocated to and responsible for each pod and there will be strictly no contact outside students' own pods
- To maintain safe cleaning practices, students will be required to bring their own full water bottle to the Academy. Water fountains will not be in use in the Academy
- There will be a short mid-morning break, however, breakfast will not be provided

- We will be utilising our very large spaces including our sports halls and theatre. There will be 4 pods in this space, but it is a far bigger space than classrooms and can easily hold 50 students following all social distance guidelines. Our maximum capacity will be 4 pods of no more than 14 students in the theatre for lessons and the sports hall for breaks
- The Academy will be strictly organised so 2 metre social distancing can be observed by every student
- Students must maintain social distancing. We appreciate it will be very difficult for them, but students must not have any physical contact with each other, including hugging or shaking hands
- Students may not always have their regular teachers, but we have organised the rota in this way so that we can guarantee subject specialist teaching
- The scientific guidance is clear that the greatest risk to students returning to secondary education relates to their social interactions outside the Academy. It is therefore important that students do not mix with peers outside of their pod group on their way to and from the Academy. We ask parents and carers to support us by restricting contact with others outside of academy hours, in accordance with government guidance
- We request that drop off and collection is limited to one parent per family to limit the number of people congregating. Please note that access around the Academy will be through the main entrance and there will be a supervised one-way system in operation around the site to prevent congestion and to ensure social distancing is maintained
- If students are using bus transport to the Academy, they will be able to access their normal bus service and route. Students' pick up time remains the same. Students must please arrive early and maintain social distancing while they wait

I'm sure you will appreciate this has been a hugely challenging and time-consuming exercise and I really appreciate your patience and continued support as we worked through it. I am confident that together we will make this phased return a success, and I look forward to seeing you and your child from next week.

Yours sincerely,



Mr S. Underwood
Associate Principal