



Corby Business Academy

Academy Way
Gretton Road
Corby
Northamptonshire
NN17 5EB

Tel: 01536 303120

Email: enquiries@corbybusinessacademy.org

Web: www.corbybusinessacademy.org

Principal: Simon Underwood

Welcome to Corby Business Academy – Year 6 to 7 Transition

Dear Parent/Carer,

Following the consultation process for secondary school places for Year 6 SEN students, we are delighted to welcome your child to Corby Business Academy within the Unit Provision in September 2025. We aim to make your child's transition from primary to secondary school as smooth as possible and will endeavor to keep you well informed about their next steps as they develop.

We are planning to hold a whole school transition day in the summer term on **Friday 11th July 2025**, enabling your child to come into the Academy and spend the day with us, full details will be provided nearer the time. In addition to this in the summer term, your child is invited to attend the academy for some additional Unit Provision **transition visits** with a member of staff from their primary school. Communication will be made directly with your child's primary school. Please see dates below. Key staff from the Unit Provision will also attend any primary school transition meetings or annual reviews planned for the summer term.

- **Tuesday 24th June 9.30am – 11.30am**
- **Tuesday 1st July 9.30am – 11.30am**

We would also like to invite you to a '**Coffee Afternoon**' on **Thursday 12th June 2025, 4 - 5pm**. This will give you an opportunity to meet the Unit Provision Team, have a look around and ask any questions you may have. Could you please complete the form below by clicking on the link to let us know whether you will be attending.

<https://forms.office.com/e/fvhkd9hpE8>

At Corby Business Academy, we use a Parent App called 'EduLink' to communicate with parents. You will shortly be receiving an email containing an invitation to register for this app, this will include a guide to support you through this process. Once you're set up on the app, we will be asking you to update your personal contact details and apply permissions.

Do please contact us if you are having any problems with signing up for the app, we are here to help. You can contact a member of our admin team via email: laura.russellmason@corbybusinessacademy.org or phone 01536 303120.

In the meantime, please could you complete your Data Collection sheet using the form link below:

<https://forms.office.com/e/bYvuLErX2W>

The academic year begins on **Wednesday 3rd September 2025**.

There are some aspects you can start organising in preparation for when your child starts at the Academy.

If your child needs to travel to school via SEN transport, you will need to apply for this. This is done online through North Northamptonshire County Council website [Special educational needs travel assistance | North Northamptonshire Council](#)

You can also follow us on Twitter @CorbyBusinessAc, @cbaunit or on Facebook for regular updates on academy life.

If you have any queries about any of this information, please do not hesitate to contact me via email: careen.brown@corbybusinessacademy.org

Yours sincerely

Mrs C. Brown
Assistant Unit Manager
Transition Lead