



Corby Business Academy

Academy Way
Gretton Road
Corby
Northamptonshire
NN17 5EB

Tel: 01536 303120

Email: enquiries@corbybusinessacademy.org

Web: www.corbybusinessacademy.org

Associate Principal: Simon Underwood

Tuesday 9th June 2020

Phased return of Year 12 students

Dear Parents and Carers,

I hope that you and your families are well and staying safe in these very difficult times. Thank you for completing our recent survey to confirm whether you will be accepting a place for your child, as we begin to open our Academy for Year 12 students from Monday 15th June 2020.

To ensure that government guidance on social distancing is followed, the Year 12 students have been divided into cohorts based on their subject options with a maximum of 13 students in the Academy on any one day. Students will therefore be required to attend the Academy on three occasions to coincide with their three option choices.

While we are very pleased to see students return, safety remains our highest priority and the Academy will look very different to how it did when students were last in during March.

Alongside a range of social distancing guidelines (outlined in the attached document), the Government has confirmed that only a quarter of Year 12 students can attend the Academy each day. This means that Corby Business Academy will have a maximum daily capacity of 13 students from Year 12. It is therefore imperative that the new measures are clearly understood to ensure the safety of everyone at the Academy. The Academy day will follow a different format to the usual structure and it is important that everyone follows the new safety guidelines:

Staggered arrival to the Academy	8.20 – 8.40
Session 1	8.40 – 9.40
Break – Sports Hall	9.40 – 10.00
Session 2	10.00 – 11.00
Session 3	11.05 – 12.05
Lunch – Sports Hall	12.05 – 12.45
Session 4	12.45 – 13.45
Staggered exit from the Academy	13.45 – 14.00

The Academy will operate a rota system of different cohorts.

W/C 15/06	Monday	Tuesday	Wednesday	Thursday	Friday
Subject(s)	Psychology(A)	Maths (A)	Media / Sport	Comp Science	No Lessons
Teacher(s)	ELWO	PAWI	LAWO / STWA	MACO	
Location(s)	PL8	PL8	AU10 / PL3	BL7	

W/C 26/06	Monday	Tuesday	Wednesday	Thursday	Friday
Subject(s)	Business A-Level	Health & Social Care	Art / Psychology(B)	Chemistry	No Lessons
Teacher(s)	LIHA	ELWO / CASM	EMBO/ ELWO	KAHE	
Location(s)	PL8	PL8	PL8 / PL3	PL3	

W/C 29/06	Monday	Tuesday	Wednesday	Thursday	Friday
Subject(s)	English	Geography	IT / Physics	No Lessons	No Lessons
Teacher(s)	CHGA / ANLA	JOJO	YUDH / FRHA		
Location(s)	PL8	PL8	PL8 / PL3		

W/C 06/07	Monday	Tuesday	Wednesday	Thursday	Friday
Subject(s)	Biology	Further Maths / Dance	History / Maths(D)	Business BTEC	No Lessons
Teacher(s)	MILO	SAAN / FRDI	RAFR / PAWI	ALAL	
Location(s)	PL8	PL8 / PL3	PL8 / PL3	PL3	

Our booking system (using Microsoft Forms) will be open every week on Thursdays and close at midnight. We will need you to indicate **YES** or **NO** and choose your lunch option each week as to whether your child will be attending. The booking form can be accessed here and a reminder will be sent out every week:

<https://www.corbybusinessacademy.org/page/?title=Covid%2D19+Information&pid=773>

In the attached document we have included more detail about how the Academy will re-open. Some of these changes and requirements have been highlighted below, however, the document is comprehensive and should answer any questions you might have. We urge you and your child to read this thoroughly.

Key Changes and Requirements

- If any member of your household displays symptoms of COVID-19, your child must not come into the Academy and we advise that your household follows NHS isolation, testing and track and trace guidelines
- To adhere to social distancing measures, students will be organised into pods. There will be no more than **13** students per pod. Staff will be allocated to and responsible for each pod and there will be strictly no contact outside students' own pods
- To maintain safe cleaning practices, students will be required to bring their own full water bottle to the Academy. Water fountains will not be in use in the Academy
- There will be a short mid-morning break, however, breakfast will not be provided
- The Academy will be strictly organised so 2 metre social distancing can be observed by every student
- Students must maintain social distancing. We appreciate it will be very difficult for them, but students must not have any physical contact with each other, including hugging or shaking hands
- Students may not always have their regular teachers, but we have organised the rota in this way so that we can guarantee subject specialist teaching
- The scientific guidance is clear that the greatest risk to students returning to secondary education relates to their social interactions outside the Academy. It is therefore important that students do not mix with peers outside of their pod group on their way to and from the Academy. We ask parents and carers to support us by restricting contact with others outside of academy hours, in accordance with government guidance
- We request that drop off and collection is limited to one parent per family to limit the number of people congregating. Please note that access around the Academy will be through the main entrance and there will be a supervised one-way system in operation around the site to prevent congestion and to ensure social distancing is maintained
- If students are using bus transport to the Academy, they will be able to access their normal bus service and route. Students' pick up time remains the same. Students must please arrive early and maintain social distancing while they wait

I'm sure you will appreciate this has been a hugely challenging and time-consuming exercise and I really appreciate your patience and continued support as we worked through it. I am confident that together we will make this phased return a success, and I look forward to seeing you and your child from next week.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'S. Underwood', written in a cursive style.

Mr S. Underwood
Associate Principal