Corby Business Academy

Academy Way, Gretton Road, Corby, Northamptonshire, NN15 5EB **tel.no:** 01536 303120 **email:** jhill@corbybusinessacademy.org

New Intake Appeal Application Form - September 2019
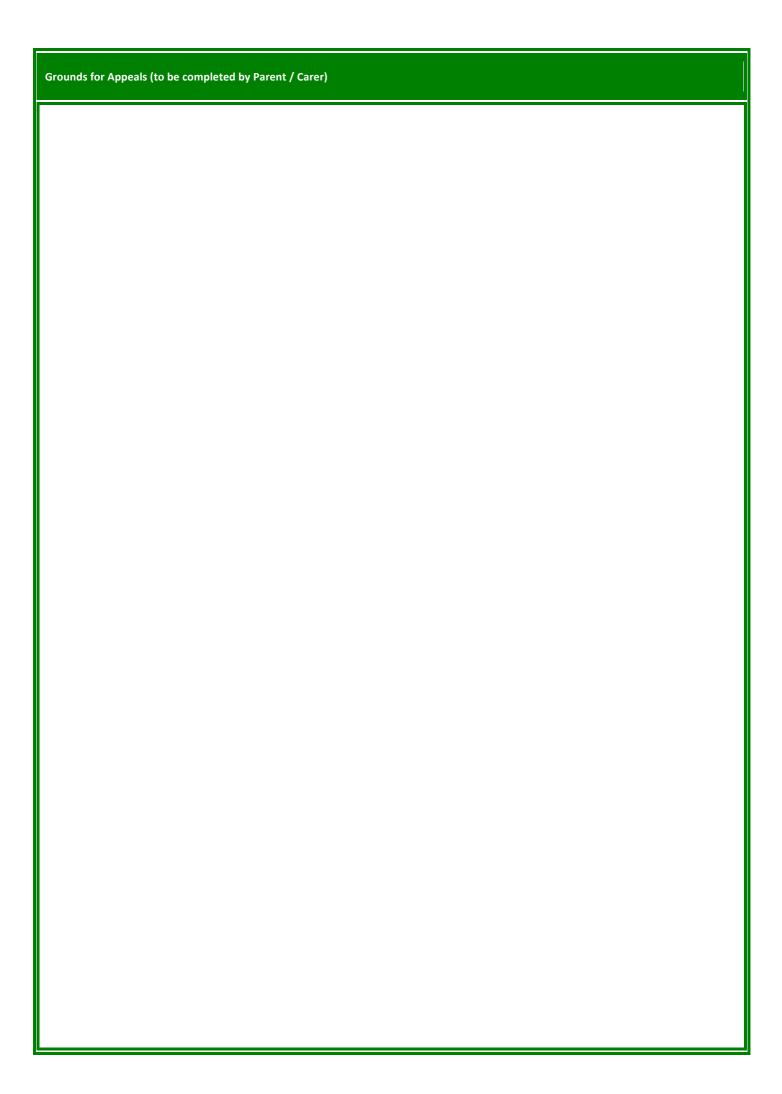
Notes for completion:

- Please complete in **capital letters using black ink or type-written**.
- Please ensure the form is returned by **Friday 29th March 2019**.
- Any appeal applications received after **Friday 29th March 2019** may not be heard with the other appeals.
- The date of the appeal will be notified to you in writing by **Tuesday 7th May 2019**.

Full Name of Student			
Date of Birth		**Gender**	
Address of Student			
Name of Parent / Carer			
Address of Parent / Carer (if different from above)			
Contact Telephone Numbers	Day	Evening	
Email Address			

This appeal form should be returned to:

jhill@corbybusinessacademy.org or J. Hill, Corby Business Academy, Academy Way, Gretton Road, Corby, Northamptonshire, NN15 5EB
The deadline for receipt of the completed form is no later than **5.00pm on Friday 29th March 2019**.

Please note that additional evidence to that submitted on this form regarding the grounds for appeal can be submitted by parents / carers to J.Hill at the above Academy address. The deadline for submission of additional evidence for the grounds for appeal is **Tuesday 14th May 2019**.

Grounds for Appeals (to be completed by Parent / Carer)

If necessary, please continue on a separate sheet and attach any supporting evidence to this form.

Signature (Parent / Carer)	
Date of Submission of Appeal	

	Yes		No	
Please place student on the Waiting List if the appeal is NOT upheld (only applicable until 31st December of the year of entry)	Yes		No	
Please indicate if you intend to be present at the Appeal or will have a representative with you or representing you	Yes		No	
Please indicate if you intend to have a representative with you or representing you	Yes		No	
Please indicate if you require disabled access	Yes		No	
Please indicate if you require the facilities of a language / sign Interpreter	Yes		No	

Please state requirements