



New Intake Appeal Application Form – September 2024

Notes for completion:

- Please complete in capital letters using black ink or type-written.
- Please ensure the form is returned by Tuesday 16th April 2024, 5.00 p.m.
- Any appeal applications received after Tuesday 16th April 2024, 5.00 p.m. may not be heard with the other appeals.
- The date of the appeal will be notified to you in writing by Tuesday 21st May 2024.

Full Name of Student					
Date of Birth		Gender	Female		Male
Address of Student					
Name of Parent/Guardian					
Address of Parent / Guardian (if different from above)					
Contact Telephone Numbers	Day		Evening		
Email Address					

This appeal form should be returned to: Kelly.Herbert@corbybusinessacademy.org or Kelly Herbert, Corby Business Academy, Academy Way, Gretton Road, Corby, Northamptonshire, NN17 5EB

The deadline for receipt of the completed form is no later than 5.00 p.m. on Tuesday 16th April 2024.

Please note that additional evidence to that submitted on this form regarding the grounds for appeal can be submitted by parents / carers to Kelly Herbert at the above Academy address. The deadline for submission of additional evidence for the grounds for appeal is Tuesday 4th June 2024.

Grounds For Appeal (to be completed by Parent / Guardian)

If necessary, please continue on a separate sheet and attach any supporting evidence to this form.

Signature (Parent / Guardian)

Date of Submission of Appeal

Please place student on the Waiting List if the appeal is NOT upheld

Yes

No

Please indicate if you intend to be present at the Appeal or will have a representative with you or representing you.

Yes

No

Please indicate if you require Disabled Access

Yes

No

Please indicate if you require the facilities of a Language / Sign Interpreter

Yes

No

Please state requirements