



Transport Agreement

To confirm you have read and agreed to this document, as well as other transition documentation, please complete the 'Parent/Carer and Student Agreement Form' found on the 'Forms' section of the 'Year 6 to Year 7' page of the Academy website: <https://www.corbybusinessacademy.org/page/?title=Year+6+to+7+Transition&pid=776>

Dear Parent/ Carer,

We would like to inform you of our behaviour standards on the home-school bus services.

All students are required to understand that excellent conduct is expected on all transport and that it is an extension of our Academy day.

We have a duty of care to all students and cannot accept behaviour that:

- impedes driver's ability to transport students safely each day
- represent actions that make students feel unsafe or distressed
- brings the Academy into disrepute

The following process will be followed if there is poor behaviour on the bus:

- in all but the most serious cases, a member of SLT or a Head of Year will speak to a student when conduct is causing concern and remind them of our expectations; this will also result in a phone call to parents or carers
- continued conduct that causes concern, will lead to an appropriate ban from traveling on a bus; this may include a permanent transport ban

We do reserve the right to ban students from bus transport immediately for serious breaches of our behaviour or health and safety policies. We will contact parents/carers immediately in these cases. The academy will also be working closely with the bus company staff to ensure excellent behaviour is maintained.

If your child travels on a bus to and from the Academy, please can you spend some time reinforcing expectations to ensure students understand who incidents can be reported to. Incidents should be reported to Tutors, Heads of Year, the Student Care Team or members of the Senior Leadership Team.

We thank you for your support.

Yours sincerely

Mr S. Underwood
Associate Principal