



Corby Business Academy

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Associate Principal: Simon Underwood

3<sup>rd</sup> January 2021

Dear Parents and Carers,

Please see below the initial arrangements for key worker and vulnerable students returning to the Academy on Tuesday 5<sup>th</sup> January.

### **Uniform**

Students attending the Academy from the 5<sup>th</sup> January should continue to wear their full Corby Business Academy uniform each day. Students are still encouraged to bring a warm coat or jacket to wear should the classroom temperatures be cold due to extra ventilation being needed within the faculties.

### **Transport**

Students should continue to follow their normal transport routines; we expect all of our bus companies to resume normal service. Please continue to follow all Government guidance when travelling on dedicated school transport which includes wearing a face covering whilst at the bus stop and for the whole duration of your route.

### **Entrance to the Academy**

On arrival to the Academy please enter through your normal external faculty doors, you will be greeted by your Head of Year who will register you and explain the plan for the week. Please ensure you have a face covering with you as they are required to be worn at all times

- Year 7 – MAIT
- Year 8 – COMMS
- Year 9 – BHE
- Year 10 – PNS
- Year 11 – AMID
- Year 12/13 – Restaurant

### **Break and lunch arrangements**

Students are encouraged to bring a packed lunch to the Academy each day as there will be a limited offer provided from the restaurant. Cereal bars and a sandwich pack up will be available from the restaurant each day should students not wish to bring a packed lunch. If your child is entitled to a free school meal we will continue to provide this service for them.

All break and lunch timings remain the same and will be displayed in the individual classrooms for each year group. When students are on break or lunch they must remain in their classroom or be on the astro turf. Students will not be allowed to socialise in the faculty break out area to help minimise transmission between year groups.

### **Online learning**

Whilst in the Academy students will be based in the computer rooms and will engage with online learning assignments set by their class teachers. They will continue to follow their normal timetable.

## **Leaving the Academy**

There will continue to be a staggered exit to the Academy at the end of each day to ensure social distancing between students is maintained.

- Year 7, 12 and 13 will exit at 15:00
- Year 8 will exit at 15:02
- Year 9 will exit at 15:04
- Year 10 will exit at 15:06
- Year 11 will exit at 15:08

If you have any questions or concerns please do not hesitate to contact the Academy at [enquiries@corbybusinessacademy.org](mailto:enquiries@corbybusinessacademy.org)

Yours sincerely



Mr J. Smith  
Vice Principal – Behaviour and Attitudes