



Transition Newsletter

Week 3 – Monday 17th June 2024



Corby Business Academy

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Welcome

Dear Year 6 Students, Parents and Carers,

Welcome to the third transition newsletter. This newsletter will provide you with key updates and any transition news that you need to know in the lead up to September.

This week, the newsletter will cover the following areas of academy policies; equipment, PE kit, movement around the Academy, Tutor Time and Personal Development Curriculum. A reminder that the Year 6 Parent and Carer event is taking place at CBA on Tuesday 2nd July 2024. Please remember to book your slot to hear Mr Underwood's presentation using the link; <https://forms.office.com/e/RXVMv4cqB8>.

Equipment & Ready to Learn

All students are expected to bring in the correct equipment each day at the Academy, this will be checked each morning by your Form Tutor so that you can start the day READY to LEARN.

Being organised helps prepare students for their learning in each subject.

The minimum we expect all students to carry with them in a rucksack is:

- 2 Pens (blue or black ink)
- Pencil
- Ruler
- Calculator
- Planner
- ID Card (SmartCard)
- Bus Pass

Overview

The purpose of this newsletter is share how to navigate around the Academy building and the expectations of the equipment needed for lessons, including kit for PE lessons. There is also a description of the activities undertaken in tutor time, as well an overview of what is taught in the Personal Development Curriculum



Above is a map of the Academy. Students will quickly become accustomed to the layout and will know their daily routine of lessons. Year 7 students will be based in the COMMS faculty (shown in Red). Students will have lessons located in different faculties throughout the day, so it is important that they learn their timetable as soon as possible to allow them to be on time for lessons. Each faculty has classrooms both up and downstairs. Each classroom also has its own number, for example AL2. This stands for AMID, Lower, Classroom 2.

If the classroom was AU2, this stands for AMID, Upper, Classroom 2. If students become lost, staff are always on hand to point them in the right direction.

Test Yourself

Here is your opportunity to test your understanding of how classrooms are numbered and organised at Corby Business Academy. Answers will be revealed next week. The first has been completed for you:

1.) BL4

BHE, Lower, Classroom 4.

2.) PU8

3.) MU6

4.) AL15

5.) CL5

Ready, Respectful, Safe



PE Kit

Students are expected to have the correct Academy PE kit for each of their PE lessons every week. Year 7 have two PE lessons per week. These lessons could be based either outdoors or indoors. Their PE teacher will inform them of what sport and activity they will be participating in so students are correctly prepared for each lesson.

Sports Kit for Boys and Girls

- Academy Polo Shirt
- And at least one of the following
- Academy Shorts
- Academy Tracksuit Bottoms
- Academy Skort (Girls)
- Academy Sports Leggings (Girls)

Optional extras

- Academy PE hooded top
- Academy ¾ Zip Top

Failure to bring the correct kit will result in a student borrowing kit from the PE department staff. The students name and the date they forgot their kit will be taken. Should this occur on more than two occasions in one term, a student will receive a break or lunchtime detention. Repeated offences will result in a phone call to parents or carers.

Movement Around the Academy

Movement around the Academy is at its busiest during the start and end of the Academy day and during lesson change over.

To ensure that all students, staff and visitors can move through the Academy as efficiently and safely as possible, we expect all students to abide by the following expectations:

- Students are expected to be on time. Being on time is polite and sets a positive tone for the start of the next lesson. Students have a 3 minute window to get from their lesson to the next lesson. Your teacher will meet and greet you at the door during this time.
- Students move around the Academy in a polite and efficient manner, moving quickly but safely between lessons.
- We walk on the left-hand side in corridors and on staircases.
- Where possible we hold doors open for peers, staff and visitors to the Academy, we are polite and positive about our Academy environment and are welcoming to newcomers.
- Treat the building and Academy property with respect.
- Food is only to be consumed in the restaurant or in the outside seating area.
- Students who are on lunch are expected to remain in the designated areas: Restaurant, Outside Seating Area, Astro Turf or Library. Students are not allowed to roam the rest of the school as lunches are staggered and other students may be in lessons.
- Students are not allowed to loiter around toilets or enter a toilet cubical with anyone else as this is deemed unsafe behaviour.

Students who fail to follow these expectations or show poor punctuality will receive behaviour sanctions. Being late for a lesson can happen due to different circumstances. If a student is late, their teacher will require an explanation and mark them on the register with how many minutes late they were. This may result in a detention.

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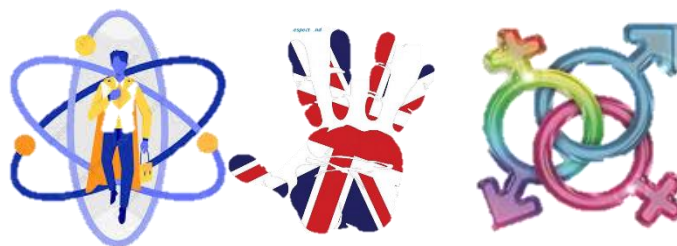
Registration & Tutor Time



Registration and Tutor Time

Tutor time is a valuable part of the Academy day. It is an opportunity for students to talk and share how they are feeling with their tutor. Alongside the academic mentoring, daily activities are designed to help all students become more well-rounded and gain knowledge of different areas outside the curriculum.

DAY	Tutor Time Activity
Monday	Attendance, Behaviour & Achievement
Tuesday	Develop Me
Wednesday	Numeracy Ninjas
Thursday	Literacy
Friday	Year Group Assembly



Registration 8:40am – 8:50am

When you enter the building, you will come in through the main entrance and go to the COMMS faculty. Your Head of Year and Tutors will meet and greet you as you enter your form classroom. This register is really important, because if you do not get registered a text message gets sent home to your parents/carers to say that you have not arrived at school. Your form tutors will conduct a uniform check and you will spend 10 minutes reading. Remember to bring a book!

Attendance, Behaviour & Achievement

Form tutors will speak to students as a form group and individually about the importance of attendance, behaviour points acquired and celebrate achievement points awarded.

Develop Me

Students will receive their Personal, Social, Health and Emotional curriculum through our Develop Me sessions delivered within Tutor Time, and also during 1 lesson of PSHE and 1 lesson of RPE each week. This curriculum allows students to build the personal skills and knowledge to become more well-rounded individuals.

Numeracy Ninjas

Each week students will put their mental arithmetic to the test in 5 minute quizzes. Their scores are logged and they will receive different colour belts depending on their success each week.

Literacy

The class will read the same book together over the course of a term. Students can volunteer to read. However, key vocab will be discussed throughout so students discover the meaning behind words.

Year Group Assembly:

There are held in the Theatre and led by the Head of Year or member of SLT. They focus on topics of interest, personal development, celebrating national events such as PRIDE month and current news or affairs.

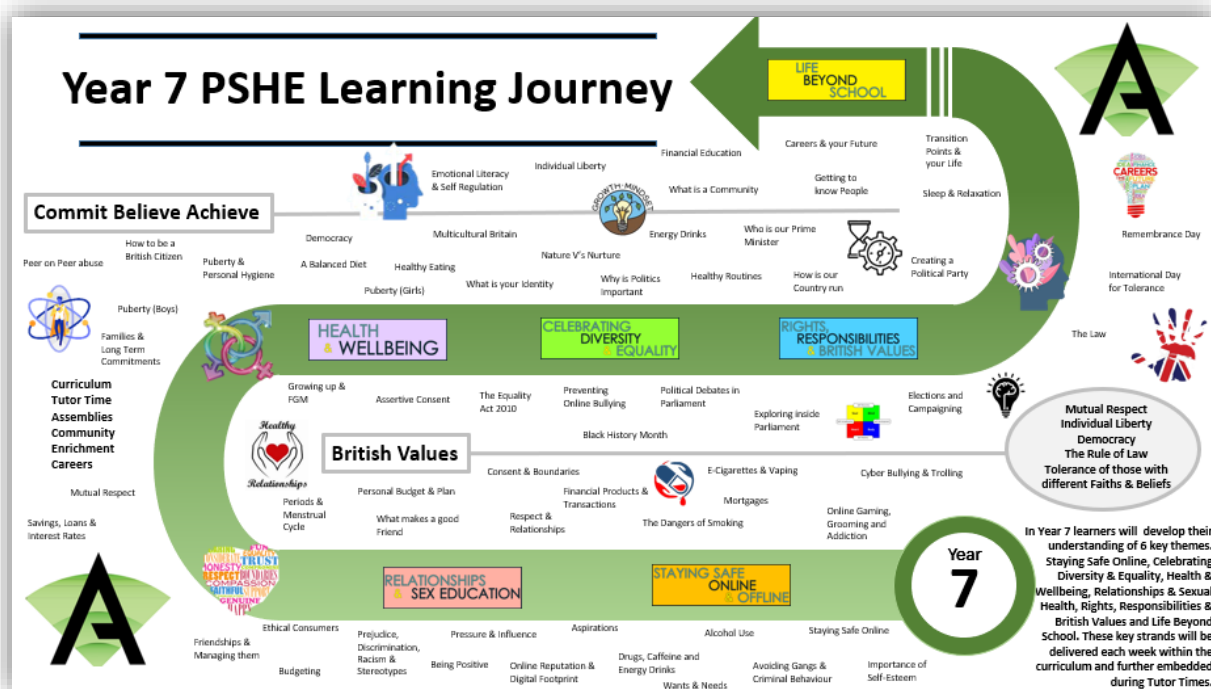
Personal Development

The Personal Development curriculum is designed to build on the knowledge and understand, skills, attributes and values that students have required and developed during their primary education. It acknowledges and addresses the changes that young people experience, beginning with transition to secondary school, the challenges of adolescents and their increasing independence. It teaches them the knowledge and skills which will equip them for the opportunities and challenge of life. Students learn to manage diverse relationships, their online lives and the increasing influence of peers and the media. As they move on through key stages, students will deepen knowledge and understanding, extend and rehearse skills, and further explore attitudes, values and attributes acquired during earlier key stages. The PD programme recognises that students are moving towards an independent role in adult life, taking on greater responsibility for themselves and others. Further information about our PD curriculum can be found here:

[Personal Development/PSHE](#)

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Personal Development



Year 7- PSHE						
Week	Term 1	Term 2	Term 3	Term 4	Term 5	Term 6
Theme	Living in the Wider World	Living in the Wider World	Relationships, Identity & Safety	Relationships, Identity & Safety	Healthy Living and Responsible Health Choices	Puberty, Emotional Health & Wellbeing
1	Introduction to PSHE, Boundaries & Aspirations	What is Budgeting?	Genuine Relationships & Toxic ones	Positive Relationships & Safety	Healthy Lifestyle	Maintaining good Mental Health
2	The Importance of Self-Esteem	How to create a Personal Budget Plan	Families & Long Term Commitments	How to be a British Citizen	A Balanced Diet	Emotional Literacy & Self Regulation
3	Wants & Needs	How to create a Personal Budget Plan continued	Romance, Love, Feelings & Relationships	Online Radicalisation	Healthy Eating	Puberty
4	Racism: Prejudice & Stereotypes	Savings, Loans & Interest Rates	Bullying or Banter-What is unacceptable	The Rule of Law	Consequences of an Unhealthy Diet	Periods, Menstrual Cycle & PMS
5	Keeping Safe Online & Social Media	Financial Products	Preventing Online Bullying	Individual Liberty	Energy Drinks	Puberty in Boys
6	Ethical Consumers	Types of Financial Transactions	Retrieve & Assess	Retrieve & Assess	Retrieve & Assess	Retrieve & Assess
7	Retrieve & Assess	Employability Skills				
8		Retrieve & Assess				



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WisePay

Corby Business Academy is a cashless school. Therefore, if you need to pay for school lunches, trips or other books and services, this is the only method used.

We will be sending letters home with students' individual username and passwords for WisePay so please ensure that your home address and contact details are correct on EduLink.

Once you have received your letter, we do recommend that you log in and set up WisePay before we break up for the Summer so that you are able to add funds in preparation for your child starting with us in September.

If you have any queries regarding your WisePay account please contact us at adminfinance@corbybusinessacademy.org.



Transition Information

If you have not already done so please ensure you and your child have completed the 'Student Questionnaire'.

Deadline - Friday 21st June 2024.

Student questionnaires are used to help place students into their new tutor group. We try to ensure that your child is placed into a tutor group with at least one of the friends they mention on their questionnaire. We advise that you have a minimum of two friends mentioned from your Primary school. A link to the online form is below:

[CBA Student Questionnaire](#)

If you have any questions regarding the transition process or are unsure of what you must have completed and returned to the Academy, please use the following e-mail address below:

yearsevenadmissions@corbybusinessacademy.org

You can also view any information on our website: [Year 6 to Year 7 Transition](#)

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Head of Year 7

Mr A. O'Sullivan



Dear Year 7 Students,

I am extremely eager to meet you all in person and excited to welcome you to the Corby Business Academy community. As your Head of Year, I am delighted to share the next five years with you, guiding you as we grow, develop, and succeed together. My goal is to support you with any challenges and celebrate your achievements, helping each of you become the best version of yourselves.

I began my journey at Corby Business Academy in May 2023 as a PE teacher and thoroughly enjoy encouraging everyone to take part in sport. Alongside teaching PE, I am honoured to serve as your Head of Year and be a consistent figure in your school life here at Corby Business Academy.

Likes:	Football/Running/Writing
Dislikes:	Rudeness
Favourite Colour:	Blue
Hobby:	Going to watch Banbury United
My Hero:	Jude Bellingham and my family
Favourite Food:	Pie, mash, peas and gravy
Fun Fact:	I completed the David Goggin's challenge of running 4 miles every 4 hours for 48 hours

My Top Tips for starting secondary school...

- 1) Be the best version of yourself.
- 2) Be kind to yourself and peers.
- 3) Be brave – embrace new challenges.

Where to find me:

Find me in my office down the PE corridor,
opposite the Sports Hall

Contact me:

If you have any questions please contact me
on the e-mail below:

alfie.osullivan@corbybusinessacademy.org

Be brave, Be bold, Be you