Accessing your emails:

- Go to https://outlook.office365.com/owa

- Click in the field under the 'Sign in' title

- Enter your email address. Your email is the year you year group started at the Academy (see table opposite), followed by your first and last name with dots between them

- For example John Smith in Year 8 would be 19.john.smith@corbybusinessacademy.org

- Your password is your school login password

Year Group	Number at start of email
7	20
8	19
9	18
10	17
11	16
12	15
13	14