



Corby Business Academy

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Corby
Northamptonshire
NN17 5EB

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Email: enquiries@corbybusinessacademy.org

Web: www.corbybusinessacademy.org

Principal: Simon Underwood

10th March 2023

Year 6 Transition

Dear Parents and Carers,

Following the initial allocation of secondary school places for Year 6 students, we are delighted to welcome your child to Corby Business Academy in September 2023. We appreciate the thought that goes into preferences, so thank you for choosing us. We will also soon be writing directly to all our new students, to both welcome them to our amazing community and further support with their transition to secondary school education. We aim to make the transition from primary to secondary school as smooth as possible and will endeavour to keep you well informed about the next steps as they develop.

At Corby Business Academy, we use a Parent App called 'Edulink' to communicate with parents. You will shortly be receiving an email containing an invitation to register for this app, this will include a guide to support you through this process.

Once you're set up on the app, we will be asking you to update your personal contact details and apply permissions. Later, we will provide details of how to apply for a bus pass if your child needs to travel to school via bus, how to order uniform and how to apply for pupil premium/free school meals if you are in receipt of certain benefits or universal credit.

Do please contact us if you are having any problems with signing up for the app, we are here to help. You can contact us on email: enquiries@corbybusinessacademy.org or phone 01536 303120.

We are planning to hold two transition days in the summer term, enabling your child to come into the Academy both days, full details will be provided nearer the time. The academic year begins on Wednesday 6th September 2023.

We would like to encourage all parents and carers of students joining us in Year 7 to visit the Academy website www.corbybusinessacademy.org to explore the wider range of exciting activities taking place. You can also follow us on Twitter @CorbyBusinessAc and via our Facebook page for regular updates on academy life.

If you have any queries about any of this information, please do not hesitate to contact our Assistant Principal, Ms Heather Thompson via email: yearsevenadmissions@corbybusinessacademy.org

For students joining the Unit, please contact the Assistant Unit Manager, Mrs Caren Brown via email: caren.brown@corbybusinessacademy.org

If for any reason you are planning to reject your child's Year 7 place, please contact the Local Authority Admissions Team as soon as possible to enable your place to be allocated to students on the Academy's ever-growing waiting list – this will support other parents with their anxieties and enable more coherent appeals / waiting list arrangements.

Thank you in advance for your support.

Yours sincerely,

Mr S. Underwood
Principal