



Corby Business Academy

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Principal: Simon Underwood

5th September 2023

Student Cards and Student Shop

Dear Parents / Carers,

Further to the 2022-2023 end of year communications sent in July, we would like to remind both students, parents and carers of the necessity of ensuring that students bring their Student Card on a daily basis to the Academy.

The student cards will be required to gain access to the Academy from September and will be checked daily in registration as part of their uniform and equipment requirements. Cards are also required to access both the restaurant and library facilities. Students will be provided with a lanyard and card holder which must be worn at all times (with the exception of P.E. activities).

The rationale for implementing this process is to improve functionality and the smooth running of our Academy. This is paramount in our restaurant at break and lunch times to ensure the students are served in a timely and orderly manner.

Students who are currently missing or have damaged their card can receive a replacement card in readiness for the 2023-2024 academic year. Please contact us via email at enquiries@corbybusinessacademy.org stating the student's full name and year group to request a replacement card before the beginning of term.

However, please be aware that students who are missing or have damaged this card, lanyard or card holder will then be required to order and pay for a replacement card via our WisePay student shop. Students missing these items may incur behaviour points for missing equipment.

Students who are entitled to free school meals will automatically be able to purchase one standard food item and drink for breakfast during break times and then a Meal Deal with a drink and a small dessert for lunch. Free school meal allowances cannot be accrued over a period of time and if the allowance is not taken, it is then removed from the student account. Any additional food items or drinks must be paid for by the student and additional funds should be added to WisePay if required. We cannot allow students to be in debt with their lunch accounts. Please find more information on the menus and price lists on our website; [Corby Business Academy - Restaurant](#).

We are also very excited to be able to offer students a new Student Shop. This facility will be open during registration and breaktimes and students will be able to collect stationery and uniform items pre-purchased via WisePay. We hope this helps to encourage students to ensure they have the correct and full equipment at all times.

Thank you in advance for your support. If you have any further questions, please contact the Academy via enquiries@corbybusinessacademy.org.

Yours sincerely

Business Support