



Corby Business Academy

Academy Way
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Corby
Northamptonshire
NN17 5EB

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Principal: Simon Underwood

20th October 2023

Public Bus Pass Application

Dear Parents and Carers,

We would like to extend our curriculum to include a community programme. The purpose of community, will be for students to develop life skills such as accessing local amenities and traveling on public transport. Increasing opportunities for students to live independently develops confidence and self-esteem, whilst preparing students for adulthood.

Using public transport, students will access a variety of local community locations. Staff will also be supporting students to feel comfortable whilst using public transport during these sessions.

We would like to apply on your behalf for a public bus pass for your child. This will entitle your child to free travel on all local buses. In order to proceed with the bus application, please can you consent for us to share your child's EHCP with Corby Library staff using the following link:

<https://forms.office.com/e/sBnG8Uw8BZ>

We will take groups to Corby Library throughout term 2, to complete the relevant paperwork during their community session. Once individual applications are made the bus pass will be sent to home addresses. Please can we ask that the bus pass is brought into school and is kept in school to allow students to access public transport. If you would like to use the bus pass outside of school please liaise with your child's base teacher so we can ensure it is sent home as needed.

If you have any further questions or concerns please do not hesitate to contact myself clare.bennett@corbybusinessacademy.org or your child's base teacher.

Thank you for your continued support.

Yours sincerely

Mrs C. Bennett

Assistant Unit Manager