



Dear Students, Parent and Carers,

### Bus Behaviour Expectations and Sanctions

We are committed to ensuring a safe and comfortable environment for all students during their bus commute to and from school. Whilst the local authority manages the Academy's extensive bus provision, we see transport to and from school as an extension of school and we therefore have the same expectations of behaviour and conduct as we do in the building. We would therefore like to remind all of our community how our expectations of **READY, RESPECTFUL and SAFE** relate specifically to the bus and what steps may be taken if they are not met.

#### Our policy:

We have a duty of care to all students and cannot accept behaviour that:

- impedes driver's ability to transport students safely each day
- represent actions that make students feel unsafe or distressed
- brings the Academy into disrepute

#### Behaviour Expectations:

Ready	Respectful	Safe
<ul style="list-style-type: none"><li>• Refrain from eating and drinking to keep the bus clean, hygienic and litter free.</li><li>• Always follow the instructions of the bus drivers promptly and appropriately.</li></ul>	<ul style="list-style-type: none"><li>• Show consideration and respect towards and for your fellow passengers, the bus driver and any other staff on the bus.</li><li>• Ensure your actions and interactions maintain a calm and orderly environment.</li><li>• You must respect the vehicle and its contents and must not damage or deface it in any way.</li></ul>	<ul style="list-style-type: none"><li>• Remain seated at all times while the bus is in motion.</li><li>• Treat your fellow passengers with kindness. Bullying, teasing or harassment will not be tolerated.</li></ul>

#### When these expectations are not met

As with any instance of poor behaviour, we will take swift and necessary action to address it for the benefit of our wider school community. These sanctions and actions can be seen below:

- **Discussion and Warning:** Students may receive a verbal warning for first-time or minor behaviours from either their tutor or Head of Year.
- **Written Warning:** Repeated or more severe behaviour may result in a written warning being sent to parents.
- **Suspension from Bus Services:** In cases of sustained or highly serious failure to meet expectations students may face temporary suspension from using the bus.
- **Permanent Bans from Bus Services:** Where suspension from bus services has not improved behaviour and conduct students may face a permanent ban from transport and have to find alternative routes to and from school.
- **Parental Involvement:** Parents will be notified of any serious or repeated misbehaviour, and their involvement may be required in discussion around next steps.
- **School Disciplinary Action:** Any failure to meet these expectations may lead to sanctions within the school, which can include detention, time in reset or suspension.



These expectations, requiring students to exhibit behaviours that are ready, respectful and safe, are an integral part of our tutor time curriculum, all students have a clear understanding of them and are reminded of them regularly. We believe that by adhering to these behaviour expectations, you will help create a safer and more pleasant bus experience for everyone.

Additional information can be found via the links below:

[School Website Transport Information](#)

[Northamptonshire Council's Code of Conduct](#)

We appreciate your partnership and understanding in this matter. Additional information can be found on our [website](#) and [Northamptonshire Council's Code of Conduct](#) on Public Transport.

Yours sincerely,

Mrs K. Herbert and Mrs. N Barstow  
Assistant Principals for Behaviour, Climate & Culture