



Corby Business Academy

Academy Way
Gretton Road
Corby
Northamptonshire
NN17 5EB

Tel: 01536 303120

Email: enquiries@corbybusinessacademy.org

Web: www.corbybusinessacademy.org

Principal: Simon Underwood

Congratulations!

Dear Parent / Carer,

Following the consultation process for secondary school places for Year 6 SEN students, we are delighted to welcome your child to Corby Business Academy within the Unit Provision in September 2024.

We aim to make your child's transition from primary to secondary school as smooth as possible and will endeavor to keep you well informed about the next steps as they develop.

In the summer term, your child has been invited to attend the Academy for some **transition visits** with a member of staff from their primary school. Communication will be made directly with your child's primary school. Please see dates below.

- Thursday 27th June 11.00 a.m. – 1.00 p.m.
- Thursday 4th July 11.00 a.m. – 1.00 p.m.

In addition to these dates, key staff from the Unit Provision will attend any primary school transition or annual reviews planned for the summer term.

Due to the Unit expansion these mornings will replace the mainstream transition day on Friday 5th July 2024. Unit Provision students will be unable to access the mainstream transition day at the Academy due to the extensive building work to support our exciting expansion project. We apologise for any inconvenience this may cause. We are looking forward to utilising these new facilities in September.

We would also like to invite you to a **'Coffee Afternoon'** on **Thursday 6th June 2024, 4.00 p.m. – 5.00 p.m.** This will give you an opportunity to meet the Unit Provision Team, have a look around and ask any questions you may have. Could you please complete the form below by clicking on the link to let us know whether you will be attending:

<https://forms.office.com/e/bYbP5f1jDQ>

At Corby Business Academy, we use a Parent App called 'Edulink' to communicate with parents. You will shortly be receiving an email containing an invitation to register for this app, this will include a guide to support you through this process. Once you're set up on the app, we will be asking you to update your personal contact details and apply permissions.

Do please contact us if you are having any problems with signing up for the app, we are here to help. You can contact us on email: enquiries@corbybusinessacademy.org or phone 01536 303120.

The academic year begins on Wednesday 4th September 2024.

We would like to encourage all parents and carers of students joining us in Year 7 to visit the Academy website www.corbybusinessacademy.org to explore the wider range of exciting activities taking place.

There are some aspects you can start organising in preparation for when your child starts at the Academy. If your child needs to travel to school via bus, you will need to apply for this. This is done online through Northamptonshire County Council website [School travel assistance | North Northamptonshire Council \(northnorthants.gov.uk\)](http://School travel assistance | North Northamptonshire Council (northnorthants.gov.uk))

You can also follow us on Twitter @CorbyBusinessAc, @cbaunit or on Facebook for regular updates on academy life. If you have any queries about any of this information, please do not hesitate to contact me via email: careen.brown@corbybusinessacademy.org.

Yours sincerely

Mrs C. Brown

Assistant Unit Manager